

**Monroe County Early Intervention Program
Providers in Partnership (PIP) Meeting
July 11, 2012**

Announcements / Sharing

A tour was given to PIP attendees of services at this ABVI building. Thank you

N. Consol - Flower City Down Syndrome Network is having their annual family picnic on Sunday, September 30th at the Seneca Park Zoo. Event starts at 9am. For those interested, the T-shirt for the event will list sponsors of the event on the back and the cost to be a sponsor is \$100.

SSLC – Annual 5 K Run is August 11th starting at 9am. The 1 mile walk starts at 9:30. There will be a children's festival at the event.

Ann Marie- circulated articles: *Importance of EI following Diagnosis* and the other from the NY Times written by David Haltinge on preschool services (not nice). Pre-School providers might want to consider gathering names on a petition against contents of the NY Times article. Reminder given re Autism Research project and BEI needs children for the project.

Review of Minutes & Follow Up on Action Items

Corrections to the minutes were made based on feedback sent prior to today's meeting.

1. CPT/HCPS codes (especially for Special Educators): Please contact the BEI directly and/or your office of professions and ask for guidance. Note: There is a 4 page drop down list in NYEIS.
2. NPI/EMEDNY: This is for pre-school providers only.
3. K system: Pre-school agency admin staff enters the date into K system. However, the electronic signature is done by the actual provider(s). **Action:** Providers need to review/revise your process to reflect the extra step re electronic signature.
4. Whether or not to use MDE Attachment in NYEIS Feedback: It would be ok to do if the information is not redundant. Would there be less information in NYEIS? There are some required fields to complete in NYEIS. What happens when the case is closed? Can we access information in the event of a review? Yes, case information is available through NYEIS and can be printed out. However, for cases transferred to/from another county, we cannot access their information in NYEIS.

Action: EI managers will review our process and determine what the county needs to print out for the county file.

RHSC and BS & SSLC prefer to keep faxing MDE, etc to ISC's. SSLC would find it more difficult to do the attachment re fear/ little confidence in NYEIS. LEAP & CP Rochester does have electronic signature capability. CAFL is moving to electronic signature and making shifts re NYEIS responsibilities. CP Rochester is already sending MDE via attachment in NYEIS. LEAP has SA's encrypted and send to their staff. CAFL, LEAP, CP Rochester and CCHS have office staff take care of faxing. Step by Step has electronic signature and would be in support of using the attachment feature in NYEIS for MDE report.

EI Agenda

Child & Family Outcome Project: This year the sample is for 21 children in Monroe. The project started 7/1. The service provider needs to complete the green form. Please recycle any forms from the past. The ISC assigned to the case will let you know that the child is in the C&FO Project. The ISC will complete the entry form and the OSC s the exit form. Copies are kept in the child's record. **Action:** If you run out, there is information at the bottom right hand corner to get more forms. County can send out more forms to providers. Evaluation Teams can go to http://nysdoheip.binghamton.edu/appendix_I to print additional copies.

Monroe County Early Intervention Program

Service Providers can go to http://nysdoheip.binghamton.edu/appendix_m to print additional copies.

LEICC meeting: Wed 7/25 10:30am-12:30pm at Pittsford Library, 24 State Street, Pittsford, NY 14523.

2 upcoming events:

Community Information Forum will be held on 9/28 at Monroe Community Hospital from 8-9:30am. Local and State reps (assembly and senators) will be invited. Focus will be fiscal impact by the State directives for both independent and agency providers. C. Scheffer from MCCC volunteered to speak. Also on the agenda will be local concerns re state hiring fiscal agent and removing that from county responsibilities.

Action: Please let Ann Marie know if other providers would like to speak. Also send her questions you have for the reps ahead of time. Please think about what providers can do to have a positive impact re communicating concerns and what key state and local reps need to know.

Family Ice Cream Social will be held on Sunday September 23rd at the Lodge at Buckland Park, 1341 Westfall Road from 1-3pm. The intent is to bring families together, get to know providers and service coordinators and learn about LEICC. We are also looking at a contest for service coordinators re who has the most number of families sign up for the event and a prize for the winner. The flyer (still in draft form) was circulated. Stay tune for more information. **Action:** We would like providers to sign up for an activity table. Deb will be sending out the list via email.

Other:

Attaching supplemental eval in NYEIS: Please attach to the IFSP not a Service Authorization. The revised form which was sent out had the eligibility statement removed.

NYEIS – Chasa P.

SA's for Developmental Group- SSLC sends a real time schedule and a "sample" input page. SSLC completes the "sample" input page and sends it and a real time schedule to the OSC Agency. The OSC gives the EIOD a copy of each. Having the provider complete the sample input page reduces the confusion as to the desired number of SA's. The real time schedule gives a clear picture of the child's services. It would be helpful if all providers could do this.

The IFSP start date and the provider start date may or may not be the same depending on what start date the provider gave the service coordinator. **Action:** Call Chasa or Cindy for if need to clarify.

Children and Autism: For team meetings and co-treats, there are upfront waivers in NYEIS which the EIOD takes care of. Some providers report that when they billed for services, their billing gets rejected in NYEIS.

Action: If you are experiencing this, please let Ann Marie know.

Provider Updates: Gail Doran passed her test to become a TVI and is waiting to receive her certification. Cindy Flower is a TVI and O&M who is waiting to have her contract for EI and Pre-School executed. Her initial provider orientation with the county is 7/18.

Current provider availability: Most eval teams do not have availability until early August. Step by Steps PT services are very tight right now. CP Rochester and LEAP has motor service available now. CAFL, BS, RCN and RHSC. LEAP and SSLC will have service availability in early August. The expectation for Eval teams is that the ISC's needs a 24-48 hours turn around response. **Action:** Agencies with Eval teams- Please remind your eval teams re response time back to the ISC's.

Provider Grid: CPSE chairs use this as well as service coordinator. Ann Gebhard gets the prize for keeping her availability the most current. SC's are not using much d/t grid is not kept up to date. Ann Marie is working with Meghan re adding this to Contract HQ as a performance measure and will report back quarterly once it is added. Providers and service coordinators still need to communicate and not rely just on what is on the grid. The same goes for CPSE chars. This will be an agenda item for preschool meeting in the fall. Ann Marie asked if we need

Monroe County Early Intervention Program

to design something different. Some providers update their information 1x/month. County would like to see it updated weekly.

Action: Providers need to log on and update weekly Ann Marie to f/u re Contact HQ with the ability to send notifications. Ann Marie to meet with county data manager re improving the grid or design something else.

Preschool

Joint meeting with Pre-school Providers and CPSE chairs on 9/10 from 2:30-4. PIP meeting will be from 1-2:30 also on 9/10. Will a Regional Associate be at the meeting? There may be another meeting with CPSE chairs in January. Agenda items for joint PIP & CPSE meeting includes:

-**Declassification**- districts waiting to declassify a child when a child can be discharged before the end of the year

- **Annual reviews & standardized testing**- encryption needed from all districts, some districts expect reports 2 weeks-2 months before annual meeting, some chairs embarrass providers in front of families during annual meeting, give 1 on 1 aides with provider recommendation per parent request; same with SY

- **IEP Direct**- attaching reports, not yet finalized before services start, drafts- need start date changed, 9/30 draft, finalized 10/15, parent consent

- **Consensus document**- not embraced by all players

- **Quarterly reports**,

- **Pre-school goals**

Medicaid in Education Training Phase 3/Year 3 for Relevant Employees.

http://www.oms.nysed.gov/medicaid/online_training3.html

Please note: when you register and you select “Monroe County” the next screen asks you to identify what agency you work for. There is an “other” selection. If you do not see your agency listed or you are an Independent Provider, please select “other” and **write in the name of your agency or Independent Provider.**

Must be completed by September 1, 2012 per NYSED

Since it is the responsibility of the county to demonstrate that all “relevant employees” have taken the required training. Please send the info below to Denise Edelman’s attention dedelman@monroecounty.gov

Agencies- please keep a list (labeled Medicaid In Education Training Year 2 and the name of your agency at the top) of all relevant employees and include the following columns: Last name, first name, discipline, role at agency, on-line, in-person training and the date the training was taken.

Independent Providers- please send Denise your name, discipline, role (i.e., Independent Provider), indicate whether you took the training on line or in person and the date you took the training.

Mandatory in person attendance is required for Medicaid Compliance Officers, School Business Officials, PPS/Special Education Directors, and Medicaid Billing Clerks. All other relevant employees must attend either an online or in person session. Contact Cindi Sands at Monroe RIC 585-349-9052 with any question you may have regarding “relevant employees” or visit

http://www.oms.nysed.gov/medicaid/news_announcements/online_form_memo.pdf for a list of relevant employees.

Other: Entry of physician NPI numbers into K Systems- Karen Shoemaker shared that Joe Kinney is exploring the possibility of accessing the NPI database so that info would be accessible in Kinney.

Next Meeting: August 15th, 2012 at Regional Center for Independent Living, 497 State St., Rochester, NY 14608